



Ambulance Service Area Advisory Committee - Minutes

2024 Q2 Meeting: April 16, 2024

Host: Clatskanie Rural Fire Protection District

Primary Membership (*Italics* symbolizes non-voting, ex-officio member)

<i>Jessica Kosydar</i>	<i>Jaime Aanensen</i>	Dr. Joe Skariah
<i>Corey Padron</i>	Mike Fletcher (C911)	Chris Lake (ASA 1)
Josh Marks (ASA 2)	Gerald Cole (ASA 3/4)	Bruce Holsey (ASA 5)
Larry Boxman (ASA 6)	Shawn Wood (ASA 7)	Dr. Jenna Wiley
Don Spurling (Public Member)		

Alternate Membership

Katy Curio (ASA 2)	Hailey Palmore (ASA 6)	Shawn Wood (ASA 7)
Dannell Hooper (C911)	Anne Parrott (Public)	Rosemary Clement (Public)

Meeting called to order at 2:31 PM

In-person attendance – Jessica Kosydar, Josh Marks, Gerald Cole, Bruce Holsey, Larry Boxman, Anne Parrott, Hailey Palmore

Virtual attendance – Jaime Aanensen, Dr. Joe Skariah, Dr. Jenna Wiley, Dannell Hooper, Rosemary Clement, Don Spurling, Chris Lake, Craig Granger

Absent – Corey Padron, Mike Fletcher, Shawn Wood,

Guests in attendance –

Quorum – 7 voting members present, quorum was achieved.

Introductions/agenda additions

No additions to agenda.

Approval of previous minutes

Request for approval of Q1 minutes; motion made by Jerry Cole to approve, second made by Bruce Holsey, no discussion; passes unanimously.

Public comment

No public comment from those present.

Meeting minutes compiled by Jessica Kosydar

Customer complaint review

No formal customer complaints to review.

Old Business Discussion Items

- Complaint review process & procedures

Chief Marks, Chief Cole and Jessica Kosydar met at Public Health and drafted a plan to create a form based off the current Land Use Compliance online forms. The individual ASAs can post a link on their respective pages to that link and all complaints will flow to a central location. Jessica has discussed this plan with county PIO and web administrator Mark Pacheco. Next step will be a draft of said form to be approved but the small work group and then brought to this committee for approval.

- Quality assurance review process

A meeting needs to be set up with Dr. Skariah, Dr. Wiley, Chief Marks and Dannell Hooper. Jessica to organize. Once scheduled, invite to committee members in case others wish to join.

- ASA RFP Timeline

RFP being built. Looking for a June timeline for due date currently. Review of RFP process. Discussion over time allotted to complete application and the hours needed. Concerns expressed 30 days would be too short.

- Ambulance List

Request made by Jessica to fill out form listing current and future ambulances.

Agency Updates

ASA 1 - Sauvie Island Fire: Present but no sound

ASA 2 - Scappoose RFPD: Fully staffed, next order for ambulance going in due to long wait, 18 month wait time

ASA 3/4 - Columbia River F&R: working on response model, we're busy, working keep fire roles in district, not transport

ASA 5 - Clatskanie RFPD : almost to 5 per shift, only one shift with 4. Replaced tempest monitors with Lifepack, currently training.

ASA 6 - Mist-Birkenfeld RFPD: Same amount of volunteers as last year, call volume currently down, number of certified people increasing. Hailey is currently the only dedicated EMS staff member.

ASA 7 - Metro West Ambulance: Staffing good, solid

Emergency Management: not present

Columbia 911 Communications: hiring at this time

Columbia County LPHA: Looking for support for pep rallies in second week of May. Let Jessica know if interested.

Columbia County Public Health Officer: No major updates. Prepping for H5N1.

Adjourned at 1506

Next Meeting – 2024 Q2 – April 16, 2024, at 2:30 PM

Host: Mist-Birkenfeld RFPD, 12525 Hwy 202 Mist, Oregon 97016